



Motion No. M2023-100

Task Order 4 under Project Administration Agreement with the City of Seattle for the West Seattle and Ballard Link Extensions Projects

Meeting:	Date:	Type of action:	Staff contact:
System Expansion Committee	11/09/2023	Final action	Brooke Belman, Deputy CEO, Chief Expansion Delivery Officer Don Billen, PEPD Executive Director Cathal Ridge, Executive Corridor Director Kate Lichtenstein, Light Rail Development Manager

Proposed action

Authorizes the chief executive officer to execute Task Order 4 with City of Seattle under the Project Administration Agreement for certain staffing services related to project development for the West Seattle and Ballard Link Extensions Projects in the amount of \$4,531,855, with a 10 percent contingency of \$453,185, totaling \$4,985,040, for a total authorized agreement amount not to exceed \$8,652,692.

Key features summary

- This action authorizes execution of Task Order 4 with the City of Seattle consistent with the Project Administration Agreement and Partnering Agreement for the West Seattle and Ballard Link Extensions Projects.
- In 2018 the Board approved Motion Nos. M2017-161 authorizing a Partnering Agreement and M2018-52 authorizing a Project Administration Agreement, which established a task order process to reimburse the City for project administration services that are directly related to the project, are essential to meeting project objectives and schedules, and that support design, permitting and construction activities.
- The requested amount for Task Order 4 includes reimbursement for a City Designated Representative, engineering working group, permit streamlining working group, and community liaison support from January 1, 2023 to March 31, 2024.
- Task Order 4 would continue City services from Task Orders 1 and 2. Task Order 3 covers a separate set of Seattle City Light services. The first three task orders under this agreement totaled \$3,667,652. Task Order 4 will cause the agreement to exceed a \$5 million cumulative total.

Background

The West Seattle and Ballard Link Extensions projects (WSLE and BLE, respectively) were approved for funding by voters under the ST3 Plan. The projects will provide fast, reliable light rail connections to dense residential and job centers throughout the region and add a new downtown Seattle light rail tunnel to provide efficient operating capacity for the entire regional system. It consists of two separate Link light rail extensions: one to West Seattle and the other to Ballard. The extension to West Seattle will operate from downtown Seattle to West Seattle's Alaska Junction neighborhood with four stations and will

eventually connect to the Everett Link Extension. The Ballard extension will operate from downtown Seattle to Ballard’s Market Street area with nine stations and will include a new rail-only tunnel from the Chinatown/International District to South Lake Union and Seattle Center/Uptown. It will eventually connect with the Tacoma Dome Link Extension.

The project development process has three phases. Phase 1 included alternatives development, environmental scoping and identification of a preferred alternative(s) and other alternatives. Phase 2 included the preparation of a Draft Environmental Impact Statement (EIS) and conceptual engineering of a preferred alternative(s) and other alternatives as identified through alternatives development. Phase 3 includes the preparation of a Final EIS, including responses to public and agency comments on the Draft EIS, and Preliminary Engineering of the Preferred Alternative. As a result of Board Motion No. M2022-57, Phase 3 also included continued, conceptual design, and external engagement to support a future Board Action to confirm or modify the remaining elements of the Preferred Alternative for the Ballard Link extension before the start of Preliminary Engineering.

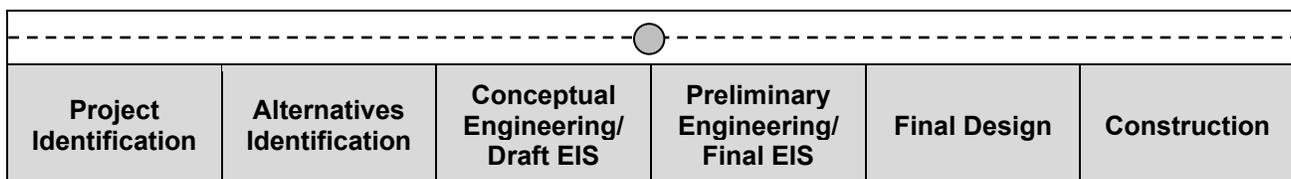
A Draft EIS for West Seattle and Ballard Link Extensions was issued on January 28, 2022. The Board adopted Motion No. M2022-57 in July 2022 to confirm or modify a preferred alternative(s) for the Final EIS for the West Seattle Link Extension. The Board adopted Motion No. M2023-18 in March 2023 to confirm or modify a preferred alternative(s) for the Final EIS for the Ballard Link Extension. The Board subsequently adopted Motion No. M2023-57 in July 2023 to modify the preferred station location for the Denny Station for the Ballard Link Extension EIS.

The City of Seattle has the authority to permit light rail construction and operation within the City of Seattle consistent with the Project’s status as an essential public facility. Consistent with the System Expansion Implementation Plan (SEIP), at the beginning of the project development process, Sound Transit and the City of Seattle finalized a partnering agreement specific to the project, which the Seattle City Council and the Sound Transit Board later adopted. The Board of Directors authorized the CEO to execute a Partnering Agreement, Motion No. M2017-161, and a Project Administration Agreement, Motion No. M2018-52, with the City of Seattle, which established commitments and processes for reimbursement of certain City services that advance project development.

Task Order 4 establishes the scope, schedule, cost estimate and maximum funding level for City of Seattle project administration occurring from January 2023 through March 2024 for the WSLE and BLE projects. Task Order 4 continues services from Task Orders 1 and 2 and includes reimbursement for a City Designated Representative, engineering working group, permit streamlining working group, and community liaison support. Task Order 1 covered work from 2018 and through November of 2020. Task Order 2 covered work from December 2020 through December 2022. Task Order 3 includes scope of work for Seattle City Light review of design, permitting and construction documents, as well as real estate services from January 2023 through December 2026 to support relocation of transmission lines in the E-3 busway.

Project status

West Seattle Link Extension



Projected completion date for Preliminary Engineering/Final EIS: 2024

Project scope, schedule and budget summary are located on page 113 of the September 2023 Agency Progress Report.

Ballard Link Extension

Project Identification	Alternatives Identification	Conceptual Engineering/ Draft EIS	Preliminary Engineering/ Final EIS	Final Design	Construction
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Projected completion date for Preliminary Engineering/Final EIS: 2026

Project scope, schedule and budget summary are located on page 16 of the September 2023 Agency Progress Report.

Fiscal information

This action is funded by the current approved budget. As these projects are pre-baselined, both the authorized project budget for project development work and forecasted cost estimate for the remaining project delivery and construction work are reasonably assumed in the Long Range Financial Plan forecast.

During the 2023 Budget development process, the West Seattle Ballard Link Extensions project was split into two standalone projects – West Seattle Link Extension and Ballard Link Extension – which were then adopted by the Board with Resolution No R2022-35.

The authorized project allocation for the **West Seattle Link Extension** project is \$225,043,841. Within the \$2,735,200 third parties phase, \$2,250,675 has been allocated for City of Seattle Design – Project Administration. The action would commit an additional \$1,283,648 to this line item and leave an uncommitted phase budget balance of \$2,435. The current cost estimate for the West Seattle Link Extension project is \$4.0 billion in 2023\$ and is reasonably assumed for delivery in the agency’s existing Long Range Financial Plan forecast by 2032.

The authorized project allocation for the **Ballard Link Extension** project is \$663,407,332. Within the \$7,664,800 third parties phase, \$6,406,656 has been allocated for City of Seattle Design – Project Administration. The action would commit an additional \$3,701,392 to this line item and leave an uncommitted phase budget balance of \$2,204. The current cost estimate for the Ballard Link Extension project is \$11.2 billion in 2023\$ and is reasonably assumed for delivery in the agency’s existing Long Range Financial Plan forecast by 2039.

West Seattle Link Extension

(in thousands)

Project Phase	Working/Authorized Project Allocation	Total Commitment to Date	This Action	Total Commitment Plus Action	Uncommitted / (Shortfall)
Agency Administration	\$14,473	\$5,002		\$5,002	\$9,471
Preliminary Engineering	84,160	70,692		70,692	13,468
Final Design					
Third Parties	2,735	1,396	1,284	2,680	55
Right of Way	122,098	1,352		1,352	120,746
Construction					
Construction Services	1,578				1,578
Vehicles					
Total Current Budget	\$225,044	\$78,442	\$1,284	\$79,726	\$145,318
Phase Detail - Third Parties					
City of Seattle Design - Project Admin.	\$2,251	\$965	\$1,284	\$2,248	\$2
Other Third Parties	485	432		432	53
Total Phase	\$2,735	\$1,396	\$1,284	\$2,680	\$55

Ballard Link Extension

(in thousands)

Project Phase	Working/Authorized Project Allocation	Total Commitment to Date	This Action	Total Commitment Plus Action	Uncommitted / (Shortfall)
Agency Administration	\$40,557	\$34,533		\$34,533	\$6,024
Preliminary Engineering	268,611	252,711		252,711	15,900
Final Design					
Third Parties	7,665	3,813	3,701	7,515	150
Right of Way	342,152	3,532		3,532	338,621
Construction					
Construction Services	4,422				4,422
Vehicles					
Total Current Budget	\$663,407	\$294,589	\$3,701	\$298,290	\$365,117
Phase Detail - Third Parties					
City of Seattle Design - Project Admin.	\$6,407	\$2,703	\$3,701	\$6,404	\$2
Other Third Parties	1,258	1,110		1,110	148
Total Phase	\$7,665	\$3,813	\$3,701	\$7,515	\$150

Agreement Detail

(in thousands)

City of Seattle - WSBLE Project Admin.	Agreement Total	Proposed Action	Proposed Total for Board Approval	Current Agreement Spend Status
Task Order 1	\$573		\$573	\$573
Task Order 2	1,448		1,448	1,448
Task Order 3	\$1,646		1,646	
Task Order 4		4,985	4,985	
Total Agreement	\$3,668	\$4,985	\$8,653	\$2,021
Percent Contingency	10%	10%	10%	10%

Notes:

Amounts are expressed in Year of Expenditure \$000s.

Board Approvals = Commitment and PO Contingency Remaining as of 9/30/2023

For detailed project information, see pages 102 and 105 of the 2023 Financial Plan & Adopted Budget.

Disadvantaged and small business participation

Not applicable to this action.

Public involvement

Sound Transit is committed to actively seeking public feedback at all project stages for the West Seattle and Ballard Link Extensions Project with the overarching goal of fostering public trust through transparent communication, meaningful involvement and being responsive to concerns and issues. The project will continue reaching out to communities, businesses, stakeholders, and agencies to shape the

project by asking questions, holding conversations with project staff, and seeking out ideas and comments.

This task order supports continued coordination between Sound Transit and City staff on engagement activities and the budget provides for community liaisons to support events, meetings, and direct outreach.

Time constraints

A one-month delay would not create a significant impact to the project schedule.

Prior Board/Committee actions

Motion No. M2018-52: Authorized the chief executive officer to execute (1) an Agreement with the City of Seattle for project administration services for the West Seattle and Ballard Link Extensions Project that established a task order process for Sound Transit to reimburse the City for certain costs essential to meeting Project objectives and schedules; and (2) Task Order One, which established the scope, schedule and budget for services to be provided by the City for the alternatives development phase of the Project, in the amount of \$1,101,050, with a 10% contingency of \$110,105, for a total authorized amount not to exceed \$1,211,155.

Motion No. M2017-161: Authorized the chief executive officer to execute a Partnering Agreement with the City of Seattle for the West Seattle and Ballard Link Extensions Project.

Environmental review – KH 10/23/23

Legal review – JCN 11/3/2023



Motion No. M2023-100

A motion of the System Expansion Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute Task Order 4 with City of Seattle under the Project Administration Agreement for certain staffing services related to project development for the West Seattle and Ballard Link Extensions Projects in the amount of \$4,531,855, with a 10 percent contingency of \$453,185, totaling \$4,985,040, for a total authorized agreement amount not to exceed \$8,652,692.

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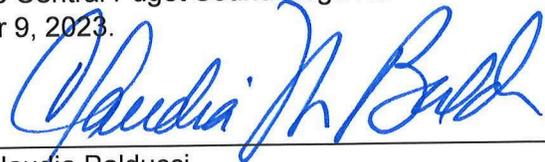
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Motion

It is hereby moved by the System Expansion Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute Task Order 4 with City of Seattle under the Project Administration Agreement for certain staffing services related to project development for the West Seattle and Ballard Link Extensions Projects in the amount of \$4,531,855, with a 10 percent contingency of \$453,185, totaling \$4,985,040, for a total authorized agreement amount not to exceed \$8,652,692.

APPROVED by the System Expansion Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on November 9, 2023.



Claudia Balducci
System Expansion Committee Chair

Attest:



Kathryn Flores
Board Administrator